Dana Burns

P.O. Box 535

Jacksonville, AL 36265

(256) 310-7051

DLB0029@tigermail.auburn.edu

April 17, 2015

To Whom It May Concern:

I am pleased to announce I will graduate May 10, 2015 from Auburn University with a Master’s of Science in Nursing as a Primary Care Family Nurse Practitioner. I will be eligible for the Family Nurse Practitioner national certification examination. I anticipate taking the exam in May, following graduation.

I am currently seeking a position as a primary care nurse practitioner. I look forward to applying my skills to manage acute and chronic illnesses in individuals throughout the lifespan. I am confident in my ability to provide evidence-based, patient centered, culturally competent care while effectively collaborating with other members of the healthcare team.

I would like to respectfully request a personal interview to discuss any potential job openings that you may have. If you do not currently have any openings but have associates looking to employ an individual with my skills and interests, I ask that you provide them with my contact information. I appreciate your assistance and guidance in my job search.

Sincerely,

Dana Burns, RN, BSN